



COUNCILLORS' REMUNERATION SCHEME

SOUTH STAFFORDSHIRE COUNCIL

THE LOCAL AUTHORITIES (MEMBERS' ALLOWANCES) (ENGLAND) REGULATIONS 2003

THE LOCAL AUTHORITIES (MEMBERS' ALLOWANCES) (ENGLAND) (AMENDMENT)
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MEMBERS' ALLOWANCES SCHEME

1. The following allowances are payable to members of South Staffordshire Council ("the Council") and in the case of Standards Committee a non member, from 1st April 2011 to 31st March 2012, and each year thereafter unless amended or revoked, namely,

- an annual basic allowance of £5,000 payable monthly to all members of the Council;
- an annual special responsibility allowance payable monthly to those members (and in the case of the Standards Committee any non-member) who hold the following office under the Council at the rates indicated against each office and additional to the basic allowance:

Leader of the Council	£10,000
Deputy Leader (the five portfolio holders)	£5,000
Leader of the Major Opposition Group	£2,500
Chairman of the Regulatory Committee	£2,500
Chairman of the Overview and Scrutiny Committee	£2,500
Chairman of the Standards Committee	£2,500
Chairman of the Licensing Committee	£2,500
Chairman of the Audit Committee	£2,500

on the basis that only one special responsibility allowance will be paid to a member in addition to the basic allowance;

- travel and subsistence allowances in accordance with the Council's scheme for the time being relating to the same (including, for the avoidance of doubt, parking charges), for officers paid on spinal column point 44 with the Council Offices, Codsall, being regarded as the normal place of work for the purposes of that scheme and payable in respect of all duties falling within the categories specified in regulation 8 of the Local Authorities (Members' Allowances) (England) Regulations 2003.
- an annual allowance to the Chairman of the Council of £5,000 payable monthly under the provisions of Section 3 of the Local Government Act, 2000, in addition to the annual basic allowance on the basis that no special responsibility allowance will be paid to the Chairman; and
- an annual allowance to the Vice-Chairman of the Council of £2,500 payable monthly under the provisions of Section 5 of the Local Government Act, 2000, in addition to the annual basic allowance on the basis that no special responsibility allowance will be paid to the Vice-Chairman.

May, 2011

2. Where a term of office of any person covered by this scheme begins or ends otherwise than at the beginning or end of a year, the entitlement shall be to payment of such part of the allowance as bears to the whole the same proportion as the number of days during which the term of office as member subsists bears to the number of days in that year.
3. Where any person covered by this scheme is suspended or partially suspended from responsibilities or duties as a member of the Council in accordance with Part III of the Local Government Act, 2000, or regulations made under that Part, the part of the allowance payable in respect of the period of suspension or partial suspension may be withheld by the Council.
4. Where payment of any allowance has already been made in respect of any period during which any person covered by this scheme is concerned is:
 - 4.1 suspended or partially suspended from responsibilities or duties as a member of the Council in accordance with Part III of the Local Government Act, 2000, or regulations made under that Part;
 - 4.2 ceases to be a member of the Council; or
 - 4.3 is in any other way not entitled to receive the allowance in respect of that period,

the Council may require that such part of the allowance as relates to any such period be repaid to the Council.

5. Where a member of the Council is also a member of another authority, that member may not receive allowances from more than one authority in respect of the same duties.
6. Members of the Council shall be entitled to pensions in accordance with a scheme made under Section 7 of the Superannuation Act, 1972, and both the basic allowance and the special responsibility allowance may be treated as amounts in respect of which such pensions are payable in accordance with that scheme.
7. Any person covered by this scheme may, by notice in writing given to the Chief Executive, elect to forego the entitlement or any part of the entitlement to allowances.
8. Any person covered by this scheme shall supply on a monthly basis, any claim for travelling and/or subsistence allowances to which they have become entitled during the previous month and details of any other expenses incurred in the performance of their duties as a councillor and for which they have not been reimbursed.
9. Claims for travelling and subsistence allowances must be made within three months of the end of the month in which they arose failing which the Director of Finance shall refuse to pay them.
10. As soon as reasonably practicable the Head of Governance and Scrutiny Services shall ensure that the provisions relating to the publicity required for this scheme and for the report of the Independent Remuneration Panel are met.