



## Register of Electors 2009/2010

**Before you register, please read the notes on the back.**

### A Address (please check the address is correct)

The current occupier \_\_\_\_\_

Do not send this form to the people who used to live here.

### B New occupier

If you have changed address within the district in the last year, please give us your last address and the date you moved.

.....

..... Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**We need this information by law. You could be fined up to £1,000 if you do not give the information, or if you give false information.**

## How to respond

Security code part one: \_\_\_\_\_

Security code part two: \_\_\_\_\_

**Method A:** If all the details on this form are correct and there are no changes, except to the edited register (see note 6 over the page), you can register by telephone, on the internet or by text message.

- To register by freephone:** call **0800 197 4418** (24 hours)
- To register on-line:** visit **www.registerbyinternet.com/sstaffs**
- To register by text (SMS):** text **80212** (24 hours)

If all the names on this form are correct, and there are no changes to be made to any of the columns below, then text the number below to 80212.

4418 (Texts are charged at your provider's standard rate)

**Method B:** If you need to change the details on your form, or you are unable, or do not want to register by phone, text message or on the internet, you must return the form by post.

**To return the form by post:** make the necessary amendments to your form, and then sign it and return it in the envelope provided.



You are only entitled to vote if you are British, Irish, European or a qualifying commonwealth citizen (see note 3 over the page). You can only register amendments by posting the form back to us.

### C Names of people eligible to vote

The names below appear in the current list of voters. Correct any spelling mistakes, cross out the names of people who no longer live at your address, and write in any new names.  
**Please use CAPITAL LETTERS.**

Reference	Surname	First name and any second initial
1		
2		
3		
4		
5		
6		
7		
8		

Nationality	Young electors	Jury service	Postal or proxy vote	Edited register
If you are not British, Irish or other Commonwealth, give your nationality.	Please give the dates of birth for people who are 16 or 17.			If you do not want to appear on the edited register, please put a cross below.
	Day	Month	Year	

**Please respond to this form by no later Friday 11 September. If you don't we may send you a reminder form or visit you at home.**

### D No-one eligible

If no-one in your household is eligible to vote, please say why.

Property empty on 15 October 2009

Business premises

People not eligible because of their nationality

Other (please say) \_\_\_\_\_

### E Declaration - Do not return this form if you have registered by phone or on-line.

I confirm that as far as I know:

- the details in the form are true and accurate; and
- all the people whose names are entered are British or Commonwealth citizens, citizens of the Republic of Ireland, or citizens of other European Union member states.

Signature \_\_\_\_\_

Print name \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/09

Daytime phone number \_\_\_\_\_  
(In case we need to contact you.)

**Fold the form where shown on the back, then moisten this strip and seal the form.**

## 1 How to register

- Check the names on the form.
- If the names are all correct and there is no-one else to add, ring the freephone number on the other side of this form. You will need a phone which has a star (\*) key on it to use this service. You can also register on-line.
- If the names are not correct, cross out anyone who has left or who will be leaving before 15 October 2009.
- Add the names of anyone living at the address on 15 October whose name is not already on the form.
- Then post the filled-in form to us as soon as possible. Thank you.
- If you have registered using the freephone number or on-line, please do not return the form.

## 2 Who to include

- ✓ All British, Commonwealth and Irish Republic citizens who will be living at your address on 15 October 2009.
- ✓ All 16- and 17-year-olds, and give their date of birth. (They will be eligible to vote as soon as they are 18.)
- ✓ Anyone who normally lives at this address, but is temporarily away, (for example, on holiday, away working, a student elsewhere or in hospital).
- ✓ Any other residents or lodgers (but not short-stay visitors) in the household, whether this is a private address, hostel or club.
- ✓ Students studying in the district. They should register in this area and at home.
- ✓ All European Union nationals (see note 3).

## 3 Registration of European citizens

Citizens of Austria, Belgium, Bulgaria, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Italy, Latvia, Lithuania, Luxembourg, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain and Sweden should have their names entered in part C. Also add their nationality in the nationality box. They will then be registered to vote in local government elections only. However, citizens of Cyprus, Malta, or the Irish Republic can vote in all elections.

## 4 Jury service

People over 70 are not eligible for jury service. People who are not eligible for other reasons should tell the crown court when they receive a jury summons.

## 5 Checking you are registered

The revised register will be published on 1 December, and you can see a copy of it at our offices. If you have been missed off the register, or your details have changed since 15 October 2009 (for example, you have moved), contact us immediately. You have to register every year. Do not assume if you voted or registered last time that you will be included again. Even if you are registered for Council Tax purposes, you still cannot vote if you are not on the register of electors.

## 6 What are the 'full' and 'edited' registers?

The Electoral Registration Officer makes and keeps two versions of the electoral register - the full register and the edited register.

### The full register

The full register lists everyone who is entitled to vote. You can check it by calling at the council offices. Only certain people and organisations can have copies of the full register, and they can only use it for specified purposes. More information is available at [www.aboutmyvote.co.uk](http://www.aboutmyvote.co.uk).

The main use of the full register is to show who can vote in elections and referendums. Credit reference agencies can use it, but only to check your name and address if you are applying for credit and for other purposes set by law. It can also be used to enforce the law.

### The edited register

The edited register is available to anyone and can be used for any purpose. Any person, company or organisation can buy a copy of the edited register and can use it for commercial activities such as marketing. If you do not want your details to appear on the edited register, put a cross in the 'edited register' column. You must also ask each person named on the form if they want their details on the edited register.

## 7 Postal and proxy voting

Anyone on the electoral register can vote by post. You can arrange to have a postal vote for a particular election, for a set period or an indefinite period. You may also be able to vote by proxy (where you appoint someone to vote for you). Phone our helpline for more details. If you are already a postal or proxy voter, there should be a cross where shown in the appropriate column over the page. You can also apply for a postal vote when registering by phone or on-line.

## 8 Register by phone in other languages

To register by phone in another language, please call 0800 107 4418 (freephone) and when prompted, press 1 for Bengali, 2 for Cantonese, 3 for French, 4 for Gujarati, 5 for Hindi, 6 for Polish, 7 for Punjabi or 8 for Urdu.

### Helpline:

**01902 696121**

**E-mail: [elections@sstaffs.gov.uk](mailto:elections@sstaffs.gov.uk)**

**Website: [www.sstaffs.gov.uk](http://www.sstaffs.gov.uk)**

**Fax: 01902 696800**

If you find it difficult to read this form we can send you a large-print version. We can also provide the form in other languages.

**Business Reply Service  
Licence No. WV 657**

You don't need a stamp or envelope

Just fill in this form, fold it to show this address, seal it and return it to us:

But don't forget, if there are no changes just freephone

**0800 197 4418**

or register via the Internet or by text message.

PLEASE NOTE:

DO NOT RETURN THIS FORM IF YOU HAVE REGISTERED BY FREEPHONE, INTERNET OR TEXT MESSAGE.

**You do not need to use a stamp or envelope**

**The Electoral Registration Officer  
South Staffordshire Council  
Council Offices  
Codsall  
South Staffordshire  
WV8 1YZ**

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**Please do not use sticky tape or staples**