

Minutes of the Main Meeting of Bilbrook Parish Council held on Monday 2nd November 2009 in the Village Hall, Joeys Lane, Bilbrook.

Present	Mrs V Chapman - Chairman	P Barnett
	S Oatley	K Mackie
	R Marshall	T Davies
	M Raeburn	Mr S Turvey
	Mrs B Turvey	Mrs D Mackie

Also present. Miss C McCarthy – Clerk.

Public Open Forum

3 members of the public were in attendance, one member had previously attended an earlier meeting asking if something could be done to improve parking in village, he came back to say extra parking bays had now been put in place and he was very happy. Another two members of public who attended would like to be involved in helping with the Christmas carol evening on the village green.

RESOLVED clerk will keep residents informed.

1.0 Apologies

Apologies were received from Cllr A Pearson, Cllr D Barnett & Cllr P Embrey

RESOLVED apologies accepted.

2.0 Declarations of Interest

NONE RECEIVED

3.0 Police Report

3.1 Police report received by council

4.0 Minutes

4.1 To confirm & Sign

The minutes of a meeting held on Monday 5th October 2009 were received
RESOLVED they are confirmed as a true record and signed by the chairman.

4.2 To confirm & Sign

The minutes of a sub-committee meeting held on Monday 5th October 2009 were received

RESOLVED they are confirmed as a true record and signed by the chairman

4.3 **To confirm & Sign**

The minutes of a sub-committee meeting held on Monday 12th October 2009 were received

RESOLVED they are confirmed as a true record and signed by the chairman

4.4 **To confirm & Sign**

The minutes of a sub-committee meeting held on Monday 19th October 2009 were received

RESOLVED they are confirmed as a true record and signed by the chairman

5.0 Extended outdoor activities club

5.1 RESOLVED Cllr's made some amendments to wording, Clerk to email final notice for agreement. Cllr V Chapman advised council Abi O'leary from S Staffs Council will organise the opening of Skate Park.

6.0 Insurance

6.1 **RESOLVED** clerk informed council she had spoken to other Parish council's and they use their own insurance. Council all agreed we would use our current insurers. Clerk to contact Playground Inspection Company for a quote on Skate Park.

7.0 War Memorial

7.1 **RESOLVED** sub-committee updated council, Cllr V Chapman reported an email had been received from PCSO Claire Clifton re CCTV covering the war memorial stating it could not be seen at night as it was too dark. Clerk to speak to Howard Medlicott at S Staffs District Council to see if arrangements for extra lighting can be made.

7.2 **RESOLVED** Cllr V Chapman advised the Parish Council would provide biscuits for the Dedication Service.

7.3 **RESOLVED** Father David is to prepare the contents for the order of service, Clerk & Cllr V Chapman to liaise, clerk to print copies to be handed out at service.

8.0 Complaint from public

8.1 **RESOLVED** Cllr Marshall will see that this is dealt with by the County Council, Clerk to write to member of public to explain.

9.0 Car Park No 2 Joeys Lane Village Hall

9.1 **RESOLVED** Clerk to obtain quotations for the cutting back of the conifers to approx 8ft, Clerk to write to Severn Trent to see if they would make a contribution towards a new gate on entrance to sewerage works.

10.0 Twentyman Playing Fields Association

10.1 **RESOLVED** Cllr Marshall will look into funding for new benches on playing fields.

10.2 Requests from Twentyman Playing Fields Committee.

RESOLVED Bilbrook Parish Council has turned down the proposal for an alcohol free area on the playing fields on the basis that the Council did not feel that a bye-law could be put in place when it would be impossible for the police to enforce it. Furthermore Staffordshire Police have said they would need evidence that alcohol related problems are a major issue in Bilbrook and police data does not support the need to implement additional bye-laws.

11.0 Xmas Service 17th December 2009 – Village Green

11.1 **RESOLVED** Cllr V Chapman informed the council letters for the competition had gone out to shops and letters to the schools to join the carol evening service had been sent. The Village Hall is to be used for refreshments as the Parish centre is occupied. Cllr S Oatley Proposed we grown our own Xmas tree on the green if it's allowed & a member of public has offered to serve soup on the green, Clerk to Speak to H Medlicott for permission.

12.0 Bilbrook Best Dressed Window Competition

12.1 **RESOLVED** Clerk confirmed letters had been sent to shops

12.2 **RESOLVED** Cllr V Chapman passed around trophy book, Council all agreed a Trophy lasting 13 years to be purchased at a cost of £89.00

12.3 **RESOLVED** Council agreed Chairman, Vice Chairman and Clerk to judge Competition

12.4 **RESOLVED** Tuesday 15th December to be the date for judging competition

12.5 **RESOLVED** announcement of winner to be made at Carols on the Village Green Evening on 17th December 2009.

13.0 Village Green Wall Sub-Committee

13.1 **RESOLVED** Cllr V Chapman advised council of meeting with Howard Medicott of SSDC

13.2 **RESOLVED** after speaking to Howard it was decided the Parish Council would look into putting a History Board on the Village green in the near future. Clerk to do some research. Also a wall with the Bilbrook parish Logo was suggested; possibly get schools involved to design the wall. These projects will be looked into in the New Year.

14.0 Reports

14.1 **RECEIVED** report from County Cllr R Marshall

14.2 **RECEIVED** report from District Cllr's

14.3 Clerk Correspondence

1. Staffordshire Wildlife Trust Membership Renewal £36.00
2. Shropshire Union Canal part report and AGM 21st November 2009
3. The Community Council of Staffordshire Annual Report

All the above correspondence was received and the council agreed to renew item No 1.

15.0 Finance

15.1 Accounts for payment

1. Wages & Expenses month	£2025.63
2. SPCA invoice Clerk's training day	£40.00
3. Midland News Assoc (War Veteran Ad in Chronicle)	£45.31
4. Staffordshire Wildlife Trust Membership Renewal	£36.00

RESOLVED the above accounts are to be paid.

16. CONFIDENTIAL MATTERS

Public Bodies (admission to meeting) Act 1960

In pursuance of the powers contained in Section 1 of the above act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that the publicity will be prejudicial to the public interest.

Meeting Closed at 8.10pm

Chairman.....Date.....