

Minutes of the Main Meeting of Bilbrook Parish Council held on Monday 7th December 2009 in the Village Hall, Joeys Lane, Bilbrook.

Present	Mrs V Chapman - Chairman	P Barnett
	S Oatley	R Marshall
	T Davies	D Barnett
	Mr S Turvey	Mrs B Turvey
	Mrs P Embrey	

Also present. Miss C McCarthy – Clerk.

Public Open Forum

1 member of the public attended the meeting to raise the issue of the public footpath off Bilbrook Rd to access Joeys Lane Playing Fields. It is covered in Litter and Dog Faeces which is now so bad the footpath is inaccessible.

RESOLVED Cllr R Marshall confirmed he would ensure it was cleared by the 14th December 2009.

1.0 Apologies

Apologies were received from Cllr's A Pearson, K Mackie, Mrs D Mackie & M Raeburn.

RESOLVED apologies accepted.

2.0 Declarations of Interest

None.

3.0 Police Report

3.1 **PCSO Claire Clifton** attended the meeting and the police report was received, overall crime is down in comparison to last years figures. She also commented on the skate park saying the Youths of the village were really enjoying it and they were so disappointed when it was Graffiti that they helped clean it themselves.

4.0 Minutes

4.1 To confirm & Sign

The minutes of a meeting held on Monday 2nd November 2009 were received. **RESOLVED** they are confirmed as a true record and signed by the chairman.

4.2 To confirm & Sign

The minutes of a Confidential Meeting on 2nd November 2009 were received. **RESOLVED** they are confirmed as a true record and signed by the chairman.

4.3 To confirm & Sign

The minutes of an Extra Ordinary Meeting on 12th November 2009 were received. **RESOLVED** Cllr P Barnett commented, should we make provisions to ensure that only Bilbrook Parishioner's attend the AGM, Clerk to see if this allowed. Cllr P Barnett proposed clerk write to Twentyman Committee asking if we can have a copy of their minutes to put as an agenda item for discussion to enable the Parish Council to best support them. The Minutes are confirmed as a true record and signed by the chairman.

5.0 Skate Park

5.1 RESOLVED the issue with the Bin collection has now been rectified. Clerk informed council of cost to remove graffiti and will find out what is used to remove it and if there is a health and safety issue in case our caretakers are asked to remove any in the future.

5.2 RESOLVED as there are already two gates that give access to the skate park this will be left in abeyance for future discussion.

6.0 War Memorial

6.1 **RESOLVED** Cllr V Chapman reported the dedication service went well. She thanked the Sub-Committee for all their hard work and is really pleased to see it has been looked after.

6.2 **RESOLVED** letter was received by full council and will be kept on file for future reference. Clerk to incorporate War Memorial into Budget.

6.3 **RESOLVED** it was agreed that the photo will be taken on 23rd December 2009 at 9am.

7.0 Christmas Carol Evening – On Village Green 17th December 2009

7.1 **RESOLVED** Clerk advised council H Medlicott of S Staffs Council said it was ok to put up Gazebo's but would not be able to install flood lights due to Health and Safety issue's. Cllr V Chapman will provide Gazebo's.

7.2 **RESOLVED** Cllr's and clerk will provide food items for evening.

7.3 **RESOLVED** time of judging agreed for 15th December at 3pm.

8.0 Car Park No 2 – Joeys Lane Village Hall

8.1 **RESOLVED** Clerk advised prices of quotations, Full Council agreed quotation from Penkrige Arboriculture to be used for cutting back of conifers.

9.0 Badges for Councillors and Clerk

9.1 **RESOLVED** Cllr V Chapman proposed Cllr's and Clerk to have representative badges

9.2 **RESOLVED** clerk advised prices of quotations, clerk will go back to Codsall Engravers with a more definite description and obtain price.

10.0 Prosperity / Photograph Album

10.1 **RESOLVED** Cllr V Chapman informed council she had donated album to be used, Clerk to bring to January meeting

11.0 Plantscape UK – Contract expired

11.1 **RESOLVED** clerk to speak to plantscape to see if can better price and to obtain quotations from other companies and district council.

12.0 Notice Board

12.1 **RESOLVED** Clerk advised council notice board is leaking and all paperwork inside is unreadable. Clerk to obtain quotations to replace and speak to S Staffs Council to see if planning permission is required to move it to a more prominent place.

12.2 **RESOLVED** photographs of Cllr's to be taken and put on notice board when replaced.

13.0 Tettenhall relief in need and educational charity

13.1 **RESOLVED** Cllr V Chapman has resigned as she is unable to attend the meetings, Cllr P Embrey agreed to attend.

14.0 Staffordshire Playing Fields Association

14.1 **RESOLVED** agreed to be discussed at January 2010 meeting

14.2 **RESOLVED** agreed to be discussed at January 2010 meeting.

15.0 Twentymans Playing Fields Association

Nothing further to report as discussed at item 4.3 and 5.1

16.0 Reports

16.1 **RECEIVED** report from County Cllr R Marshall

16.2 **RECEIVED** report from District Cllr's

16.3 Clerk's Correspondence

RESOLVED agreed to be received at January 2010 meeting.

17.0 Finance

17.1 Accounts for payment

1. Wages & Expenses Month 9	£2449.21
2. SPCA invoice Clerk & Cllr Chapman Excel Training	£35.00
3. Ins Additional premium for remainder of year War Mem	£45.86
4. Ins additional premium for remainder of year Skate Park	£331.45
5. Haze lighting (1 st part of Xmas lights invoice)	
£1430.60	
6. Plantscape final invoice for year	£2029.75
7. Locketts final instalment for war memorial	£3268.26
8. Mrs V Chapman – Trophy	£89.00
9. Mrs V Chapman – Biscuits for Dedication Service	£10.00
10. Staffordshire Playing Fields Assoc Subscription	£15.00
11. Severn Trent Water Bill	£99.40
12. Poppy Appeal Wreaths x 4	£66.00
13. Inland Revenue – Contributions	£1510.69

RESOLVED the above accounts are to be paid expect items 10 & 11, clerk to obtain further info.

18.0 Request for Funding

Bilbrook C of E Middle School

18.1 RESOLVED Cllr V Chapman reported as Community Governor for Bilbrook Middle School, funding for Quiet & Reflection Area for Pupils, to be looked at when budget agreed in January 2010.

18.2 Bilbrook Visitor Moorings – Shropshire Union Canal- Michael Aspey, request for funding and possible attendance of meeting to discuss project further, to be looked at when budget agreed in January 2010

19.0 CONFIDENTIAL MATTERS

Public Bodies (admission to meeting) Act 1960

In pursuance of the powers contained in Section 1 of the above act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that the publicity will be prejudicial to the public interest.

Meeting Closed at 9.10pm

Chairman.....Date.....