

Minutes of a Personnel sub-committee meeting of Bilbrook Parish Council held on Tuesday 12th January 2010 in the Village Hall, Joeys Lane, Bilbrook.

Present	Mrs V Chapman - Chairman	P Barnett
	T Davies	R Marshall

Also present. Miss C McCarthy – Clerk.

1.0 Apologies

Apologies were received from Cllr K Mackie

Resolved apologies accepted

2.0 Declarations of Interest

None received

3.0 Employees

3.1 **Resolved** members agreed a letter should be sent to Assistant caretaker in regards to health & safety issues and a letter of the same content will be forwarded to Twentyman Committee.

3.2 **Resolved** Cllr Chapman informed members of contents of meeting with HR Manager at S Staffs Council and a letter to arrange welfare meeting with Caretaker (Mr Taylor - on sick leave) for 19th January 2010 is to be sent out today.

3.3 **Resolved** to be discussed at next full council meeting.

Meeting Closed at 7.00pm

Chairman.....Date.....