

# BILBROOK PARISH COUNCIL

*Claire McCarthy*  
*Clerk to the council*

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**5HS**

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**Wed-Fri 9.30-11.30**

26<sup>th</sup> October 2009

Dear Councillor,

## **Main Meeting & Planning Meeting Monday 2<sup>nd</sup> November 2009**

You are hereby summoned to attend the above meeting of Bilbrook Parish Council, to be held in Bilbrook Village Hall, Joeys Lane, Bilbrook, at 7.00pm.

Following the main meeting there will be a meeting of the planning committee.

Agendas and minutes are enclosed.

Yours sincerely

C. McCarthy  
**Clerk to the Council.**

## **BILBROOK PARISH COUNCIL**

### **AGENDA**

**Main Meeting to be held in Bilbrook Village Hall,  
Joeys Lane, Bilbrook on Monday 2<sup>nd</sup> November 2009**

#### **7.00 to 7.20 p.m Public Open Forum**

An opportunity for any member of the public to raise issues with the Council, limited to 2 minutes per speaker and 20 minutes overall.

#### **7.20pm Formal Commencement of Meeting**

##### **1.0 Apologies**

**To receive** apologies for absence

##### **2.0 Declarations of Interest**

**To receive** any declaration of interest

##### **3.0 Police Report**

**To receive** a report on policing

##### **4.0 Minutes of the meeting held on 5<sup>th</sup> October 2009**

4.1 **To confirm** and sign

##### **4.2 Minutes of a sub-committee meeting held on 5<sup>th</sup> October 2009**

**To confirm** & sign

##### **4.3 Minutes of a sub-committee meeting held on 12<sup>th</sup> October 2009**

4.4 **To confirm** & sign

##### **5.0 Extended Outdoor Activities Club**

5.1 **To agree** wording for sign – Cllr V Chapman to advise

##### **6.0 Insurance**

6.1 **To receive** advice from clerk on insurance for Skate park

## **7.0 War Memorial & Dedication service 22<sup>nd</sup> November 2009**

7.1 **To receive** update from War Memorial Sub-committee

7.2 **To receive** proposal from Cllr V Chapman – Parish Council to donate light refreshments

7.3 **Father David** to prepare order of service

## **8.0 Complaint from Public**

8.1 **To receive** complaint from public on alley way in lime tree road – clerk to advise

## **9.0 Car Park No 2 Joeys Lane Village Hall**

9.1 **To receive** proposal from Cllr Mackie for new gate & cutting back of trees

## **10.0 Twentyman Playing Fields Association**

10.1 **Request for benches** – Twentyman Committee Representatives to speak on subject

10.2 **Request for Alcohol Free Area** – Twentyman Committee Representatives to speak on subject

## **11.0 Xmas Service 17<sup>th</sup> December 2009 – Village Green**

11.1 **To receive** update from Christmas Carols Sub-Committee

## **12.0 Bilbrook's Best Christmas Window competition**

12.1 Letters to shops in Bilbrook inviting participation – Clerk to report

12.2 Purchase & inscription of trophy – Chairman to report

12.3 Judges – Proposal that judges are Chairman, V. Chairman and Clerk

12.4 Date for windows to be judged – Cllr Chapman proposes an evening w/c 14<sup>th</sup> December 2009

12.5 Announcement of Bilbrook's Best Christmas Window – 17<sup>th</sup> December in Village Hall at Christmas Carols Evening

## **13.0 Village Green Wall Sub- Committee**

13.1 **To receive** from Village Green Sub-Committee

13.2 To receive update from Cllr Chapman re meeting with Howard Medicott SSDC

## **14.0 Reports**

13.1 **To receive** report from County Cllr R Marshall

13.2 **To receive** report from District Cllr's

13.3 Clerk Correspondence

1. Staffordshire Wildlife Trust Membership Renewal £36.00
2. Shropshire Union Canal part report and AGM 21<sup>st</sup> November 2009
3. The Community Council of Staffordshire Annual Report

## **14.0 Finance**

14.1 Accounts for payment

1. Wages & Expenses month	£TBC
2. SPCA invoice Clerk's training day	£40.00
3. Midland News Assoc (War Veteran Ad in Chronicle)	£45.31

## **15. CONFIDENTIAL MATTERS**

### **Public Bodies (admission to meeting) Act 1960**

In pursuance of the powers contained in Section 1 of the above act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that the publicity will be prejudicial to the public interest.

**BILBROOK PARISH COUNCIL**  
**CONFIDENTIAL AGENDA**

Meeting to be held in Bilbrook Village Hall, Joeys Lane,  
Bilbrook on Monday 2<sup>nd</sup> November 2009

**1. Parish Council Strategy – publicity protocol**

- 1.1 Chairman and Vice Chairman to discuss
- 1.2 Council to agree and approve policy

**2. Employees contracts**

- 2.1 Minutes of a personnel sub-committee meeting of 19<sup>th</sup> October 2009**
- 2.2 **To confirm & sign**
- 2.3 Chairman and Vice Chairman to discuss