



SOUTH STAFFORDSHIRE COUNCIL
 R Wolfe, I.R.R.V, Head of Local Taxation Services, PO BOX 1 Council Offices, Codsall,
 South Staffordshire WV8 1QL Fax: (01902) 696630 Telephone: (01902) 696664

PROPERTY REFERENCE:
 DATE OF ISSUE:

APPLICATION FOR COUNCIL TAX DISCOUNT

Address of property

Please tick one of the boxes to indicate which type of discount you wish to claim.

Single Adult Resident – The property is occupied by only one adult.

The property is not occupied
 Please state if furnished or unfurnished _____

All but one Resident Disregarded

All Residents Disregarded
 From what date should the discount apply _____

If you have become eligible for discount because other adults have left your address please state here the name(s) of the other adults and their new addresses

If you have ticked boxes 3 or 4 please provide the following details of all the occupiers and which category of disregard applies.

<u>Names of all occupiers aged over 18</u>	<u>Category of disregard (see notes)</u>

I DECLARE THE INFORMATION GIVEN ON THIS FORM IS CORRECT TO THE BEST OF MY KNOWLEDGE, AND I WILL INFORM THE COUNCIL IF I CEASE TO BE ELIGIBLE FOR DISCOUNT.

Name (Block Capitals) _____
 Signature _____
 Date _____



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NOTES

The following people should be disregarded when calculating the number of residents for discount purposes.

- (i) **Students Including Project 2000 Nurses.** You should state the name of the educational establishment as confirmation of your student status.
- (ii) **Student Nurses.** Documentary evidence of your status should be provided with this application.
- (iii) **Apprentices.** Must earn less than £160 per week, be learning a trade and studying for a qualification recognised by the National Council for Vocational Qualifications. You must also be earning significantly less now than you would expect to do when qualified.
- (iv) **YTS Trainees.** You will need to provide proof in support of your claim.
- (v) **Caring for Disabled Persons.** The person cannot be your spouse or your child aged less than 18 years old. You must reside in the same property as the disabled person and provide care for more than 35 hours per week. You must also receive certain state benefits. Alternatively, if you are employed by a charity or local authority you may qualify if you earn less than £36.00 per week.
- (vi) **Severely Mentally Impaired.** A doctors certificate is required and you will need to receive certain state benefits.
- (vii) **Prisoners.** Please state the place of detention.
- (viii) **People over 18 for whom Child Benefit is paid.** The Council will need to see the Child Benefit payment book.
- (ix) **School Leavers.** If you have recently completed a course of further education, you may be disregarded up to 1st November of that year.
- (x) **Members of Religious Communities.** Where the main occupation is prayer, contemplation, and education of the relief of suffering. The community must have no income or capital of its own (except pensions from earlier employment) and rely on the community for its needs.
- (xi) **Members of International Defence Organisations.** Under the International Headquarters and Defence Organisations Act 1964.