

Notes for businesses

- As the food business operator of the establishment you have a right to appeal the food hygiene rating given following your inspection if you do not agree that the rating reflects the hygiene standards and management controls found at the time of the inspection.
- **You have 21 days (including weekends and bank holidays) from the date of receipt of the notification letter to lodge an appeal.**
- Please use the form below and return it to the Lead Officer for Food from your local authority – contact details are provided with the written notification of your food hygiene rating.
- The Lead Officer for Food will review your rating and communicate the outcome of your appeal to you within 21 days

Food business operator/proprietor	<input type="text"/>		
Business name	<input type="text"/>		
Business addresses	<input type="text"/>		
Business tel no	<input type="text"/>	Business email	<input type="text"/>
Date of inspection	<input type="text"/>	Food hygiene rating given	<input type="text"/>
Date notified of rating	<input type="text"/>		

- I do not agree with the food hygiene rating given by the food safety officer because (please explain below under each of the three headings):

Compliance with food hygiene and safety procedures	<input type="text"/>
Compliance with structural requirements	<input type="text"/>
Confidence in management/control procedures	<input type="text"/>

Signed	<input type="text"/>		
Name in capitals	<input type="text"/>		
Position	<input type="text"/>	Date	<input type="text"/>

Please now return this form to:
 Legal & Public Health Protection Services. Food & Safety Team.
 Council Offices, Wolverhampton Road, Codsall, South Staffordshire WV8 1PX.