



OFFICIAL NOTICE: LICENSING ACT 2003 MINOR VARIATION OF A PREMISES LICENCE

I/We _____

Note 1

have applied to SOUTH STAFFORDSHIRE COUNCIL to for a minor variation of a premises licence for :

Note 2

The proposed variation(s) are:

Note 3

Please contact South Staffordshire Council's Licensing Team, Council Offices, Wolverhampton Road, Codsall, WV8 1PX, 01902 696000, email: licensing@sstaffs.gov.uk to arrange inspection of the application details.

Any representations against the application must be made in writing and received by the Licensing Team at the above address, by no later than the _____.

Note 4

The grounds on which representations may be made are restricted to the licensing objectives of the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm.

Note: It is an offence, liable on conviction to a fine up to £5,000 for an applicant to knowingly or recklessly make a false statement in connection with the application.



Notes for Applicants

The Notice must be on white paper and completed in clear CAPITAL letters (in a font size of 16 or larger). The completed notice must be displayed:-

- For a continuous period beginning on the first working day after the day on which the Licensing Team receive the application and ending at the expiry of the ninth consecutive working day after that day. The notice must also be displayed on the non-working days (i.e. Saturdays, Sundays and public holidays) during this period.
- prominently at or on the premises to which the application relates where it can be conveniently read in its entirety from the public highway, and in the case of premises covering an area of more than 50 metres square, a further notice in the same form and colour shall be displayed every 50 metres along the external perimeter of the premises abutting any highway.

Note 1

Insert the name(s) of the licence holders.

Note 2

Insert the full name and postal address of the premises

Note 3

Insert a description of the proposed variation(s)

Note 4

Insert the date that is the 10th working day. For calculation purpose, the 1st working day is the next working day after the date on which the Council Licensing Team receive the application

Please note that if the notice is incorrectly completed or incorrectly displayed, the Council will have to reject the application.

Advice on the wording etc of the notice can be obtained from the:

South Staffordshire Council – Licensing

Council Offices
Wolverhampton Road
Codsall
South Staffordshire
WV8 1PX

Tel: 01902 696000

Email: licensing@sstaffs.gov.uk