



OFFICIAL NOTICE: LICENSING ACT 2003 APPLICATION FOR A VARIATION OF A PREMISES LICENCE

I/We _____

Note 1

have applied to SOUTH STAFFORDSHIRE COUNCIL to vary a premises licence for :

Note 2

So that the following licensable activities may be provided on the following days and hours:

Note 3

Please contact South Staffordshire Council's Licensing Team, Council Offices, Wolverhampton Road, Codsall, WV8 1PX, 01902 696000, email: licensing@sstaffs.gov.uk to arrange inspection of the application details.

Any representations against the application must be made in writing and received by the Licensing Team at the above address, by no later than the _____.

Note 4

Individuals, businesses and other bodies may make representations in relation to the application. Representations must be relevant and can only be on the licensing objectives of the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm. Copies of all representations will be sent to the applicant. Persons making representations will have to appear at the Councils' Licensing Sub-Committee.

Note: It is an offence, liable on conviction to a fine up to £5,000 for a person to knowingly or recklessly make a false statement in connection with the application.



Notes for Applicants

The Notice must be on **blue** paper and be completed in clear CAPITAL letters so that it can be easily read.

The completed notice must be displayed :-

- for a period of no less than 28 consecutive days starting on the day after the day on which the application is received by the South Staffordshire Council Licensing Team.
- prominently at or on the premises to which the application relates where it can be conveniently read in its entirety from the exterior of the premises and in the case of premises covering an area of more than 50 metres square, a further notice in the same form and colour shall be displayed every 50 metres along the external perimeter of the premises abutting any highway.
- **This notice must be visible 24 hours per day, do not place behind any shuttering.**

Note 1

Insert the name(s) of the persons applying for the premises licence.

Note 2

Insert the full name and postal address of the premises

Note 3

List the proposed licensable activities (e.g. sale of alcohol, recorded music etc) with the days and hours required for the licensable activities. If you want different days and hours for different licensable activities, you must specify the days and hours against each licensable activity.

Note 4

Insert the date that is 28 days after the date on which the Council Licensing Team receive the application (i.e. if the Licensing Team



receive the application on the 2nd March 2013, you should put down a date of 30th March 2013).